

**PROTOKOLL**  
**der Vorstandssitzung der EV**  
**vom 10.02.09**

**14 present members:**

Tom De Baker  
Marie-Claude Donnelly  
Tessa Donovan  
Beppe Falco  
Paul Giroul  
Inés Gonzalez  
Cécile Lombardot  
Andreas Orlandi  
Rudolf Römisch  
Raquel Sommer  
Mike Spillane  
Vito Spinelli  
Georg Weber

**1. Establishment of the correct convocation of the Board and of the deciding competence**

The correct convocation of the board and of the deciding competence is established at 18:50 .

**2. Approval of the agenda**

The agenda is unanimously approved.

**3. Approval of the corrections of the minutes of 21.01.09 and of the minutes of the 16.12.2008** The minutes of the 21.01.09 is unanimously approved.

**4. Canteen: new canteen**

The responsible for the new canteen presents the priorities for the next 6 weeks .

A meeting with the management, the teachers and the pupils has been organized at the school. Most participants seemed to have no interest in organizing the new canteen There is a need to create enthusiasm about participating.

The public tender to find a caterer for the new canteen will be published in all bavarian newspaper and sent to all companies who replied to our “call for comments”.

The new canteen will start during the school year (January 2010). It means new eating system, new payment system, maybe new prices. If the payment modalities are changed during the school year 2009/10, problems could occur. It might be clever to fix now the prices for the whole year 2009/10 but then the PA will have to manage with extra costs and extra risks. No has been taken yet.

During the next AGM (autumn 2009) the board will request the creation of a committee that will be in charge to carry out the big project of the new canteen and to take decision in time.

After several requests from the parents, the school announced that the coke machine will be removed from the school after the eastern holiday. We shall look for an alternative to propose to the school.

**5. Newsletter: digital or physical?**

Because of a lot of work and (apparently) little interest in the printed Newsletter, members of the board proposed to publish the newsletter only in a digital form. Others objected that in this case it could be that even less people can/will read it. It is proposed to publish one Newsletter a year in print form - in April or May - and maybe more digital informations on the web site of the PA.

The webmaster has to check if it is possible to create a "members only" area on the web page.

## **6.IT system of the PA**

A member of the board presented an other software for our IT system but it looks more like a financial system which we don't need.. The first proposed system (Ruby On Rails) is an already established system and the PA won't have difficulties to find people able to run it in the future.

A member of the boar will present the new system at the PA office and ask for the opinion and comments of our employees.

## **7.Eurosport Sponsoring of a Pupil**

The sport festival between all ES will take place in Karlsruhe this year. There is a request about sponsoring the transport of some pupils. The board decided unanimously to assess the cost of transport for pupils up to a certain amount.

## **8. Finances of the PA**

The plan disributed to all members of the board has been presented by the treasurer. If any (further) questions, please address him by email.

## **9. Preparation of the Dienstleistungsbroschüre: Progress**

The board decided unanimously to print the DLB in three languages from now on. The prices for the services will be for sure only after the budged is approved..

## **10.ESM: info extra Educational Council regarding new school hours**

According to the results of the survey, the majority of the parents would like to have the schedule changed and wish that the school open and close on the same hour every day (like from 7:30 in the morning to 6:30 in the evening). If a new schedule is decided, the PA has to rethink the bus transport, which can causes problems/difficulties.. Nevertheless despite rumors circulating for some years, according to the contracts concluded between the city of munich and the ESM, there is no possibility for the municipality to stop the cooperation with our school.

## **11. Working group legal affairs**

The present working group splits into two groups:

- BAC regulations group that already met two times. An info sheet for the parents has been written. It will e translate in the two other langages soon and published on the web page of the PA .
- SEN pulpils group. Info on the web page of the PA.

## **12. Complaint management**

Final proposal has been sent. Decision inMarch.

**13. Recommendation auditors.**

No progress. A member of the board (Andreas) will make a summary and send it to all board members by May.

**14. Reorganisation of the office: progress**

The new employee joined the team in the office.

**15. Next PA meetings**

On Wednesday 18.03.09

**17. Miscellaneous**

Die Protokollführerin:

Cécile Lombardot