

Minutes of the Board Meeting of 17th March 2020

The meeting was held as online conference via Bluejeans software from 6:35 pm until 8:55 pm

Minute writer: Adriana Vera-Merz

Attendees:

PA Board members: Antje Stoller, Marina Conte, Germana Baldisseri, Roberto Trimarchi, Martin Ratcliffe, Rupert Plenk, Rafael Baltanás Jorge, Stéphane Fraissé, Esteban Hernández Castelló, Kerstin Arenz, Katia Sittler, Caroline Müller, Flavio Carsughi, Irene Rosin, Julien Jacoby, Sofia Macieira, Adriana Vera-Merz

Observing participant: Maciej Madaliński

Absent PA Board Members: Anna Cattani-Scholz Giorgios Lazaridis, Gerry van Woensel

1. Approval of the agenda

The chairman opened the meeting at 6:35 pm. The agenda was approved.

2. Approval of the minutes of the last board meeting

The minutes of the board meeting held on 19th February 2020 were approved after the correction of two typos.

3. Chairman's report

- Digital learning / E-learning meeting with school: the "bring your own device" program will be implemented for the S5 as from school year 20-21. S4 will join in the school year 21-22. The JTC (Joint Teaching Committee) approved the digital learning program in their last meeting. The school will send information regarding the program.

The S4 pupils have been informed about the three devices that the school recommends. In case they need a new device for the current extraordinary e-learning time, they can buy the right one already.

If the devices for the BYOD starting in September are purchased together, the parents might get a discount. The school cannot organize this group purchase because they would be obliged to run a tender. The Parents' Association could take the lead.

- Visit UK inspector: the situation after Brexit is clear up to August 2021. Some seconded teachers will be able to prolong their contracts to 10 years. After August 2021 some teachers may accept a local contract from the school (if there is budget), others might go back to UK.
- EV-office: all our staff is now working from home. Jens, our accountant, took his PC home today. The office remains operational
- CAT III simulation/ admission policy: Enrico Fedrigo made several simulations and showed them to Flavio and Roberto. The results are encouraging. The model needs some adjustments and the

school should deliver some extra data to have more accurate results. After the simulation is refined and the result is more realistic, Enrico can attend a board meeting to show the simulation. Flavio showed two slides with the initial results of the simulation: with an increase of the number of the Cat. III students the teaching costs as well as the overall cost per pupil decrease.

The BoG may take a decision regarding the admission policy in its April 2020 meeting. Our simulation will probably not be ready by then.

4. Update school closure/E-learning programmes

The board reckons that the school direction has managed well the situation. The information has been transparent and timely and the e-learning works well. The chairman has already thanked them on our behalf. The acknowledgment to the school's efforts will be made public in the next PA newsletter.

The following concerns in regards to the e-learning have raised:

- Lack of devices for all children: Families with many children do not have PC's or tablets for each of them. The FR section suggested that the school lends these children tablets. The parents would be ready to pay a rental or leave a deposit in case of damage. The school has not answered yet. The chairman will ask the school for an answer.
If attending the e-learning is mandatory, the school should be ready to support the families that need the devices for this period of time.
- Screen time for the pupils: The children are spending too much time in front of the PC. The chairman has passed this to the school.
- Too much homework: Some teachers give lots of exercise to do at home, instead of being online during the lessons. The chairman will address this with the school direction
- Devices for primary school: A teacher recommended the parents of a primary students (P1 and P3) to buy ipads. Two Ipads were actually bought by these parents. Maciej will clarify if the school gave these instructions, or if it was a misunderstanding.
- BAC: There is still no official contingency plan for the 2020 BAC, in case the Covid-19 crisis lasts long.

5. NSA courses: how to handle (in particular music courses and courses outside the ESM).

The board agreed with one abstention to allow Mrs. Stegeman to hold the music courses online. Antje will inform her in order for the courses to restart as soon as possible.

The board agreed unanimously that that the teachers of all NSA that cannot take place at the moment are paid 50% of their fees in March 2020. Julien confirmed that the PA has enough money, for the moment, to allow payments of the teachers.

The NSA contracts foresee that the PA reimburses the money to the parents if the course did not take place. Nevertheless, the teachers will be asked to compensate the lessons missed at the end of the school year, if possible. The PA will reimburse the parents the costs for the not serviced classes, but asking for their solidarity, hoping that they refrain to ask for their money back. The possibility of the PA issuing donation certifications to the parents that have tax benefit from it, was discussed.

There was a suggestion to buy an insurance that covers events such as the COVID-19 crisis beginning the next school year.

6. Linked to point 5: how to handle payments for Il Cielo, garderie, and shuttle buses.

Il Cielo informed us that the parents will be not charged for the meals while the school is closed. For the "Abo" clients the system shows as if the parents were being charged. This is necessary for Il Cielo to ask for the government for financial support. There will be no charges to the parents while they don't receive the service. Il Cielo is making use of the "Kurzarbeit" for the employees.

Il Cielo, RUF and Pauker will possibly take advantage of the fund/financial help that the Bavarian government is allocating for the companies affected in the current crisis. Il Cielo will calculate how much loss they will make and, depending on how much they will get from the Bavarian government, the PA might compensate for their final loss somehow. Caroline will follow this aspect.

Regarding the school buses, Irene pointed out that the PA might also have to pay the 20% charged to the children who live outside Munich. The board is of the opinion that this will not be the case, because the government should be ready to help itself (city of Munich).

7. AGB update

There was no update in the drafting of the new AGB.

The board would like to make a change in the AGB to reduce the current risk that the monthly registration to the shuttle bus implies. Irene will clarify with the service provider if the option to contract the shuttle bus for a semester period (September-February, February-July) is viable.

8. Financial issues not for publication

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9. Any other business not for publication

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10. Next board meeting

The next ordinary board meeting will be on April 21st 2020. If necessary, there will be an extraordinary online meeting in the second Easter holiday week.

The meeting ended at 8:55 pm

Minute writer:

Adriana Vera-Merz