

## Minutes of the Board Meeting of 17<sup>th</sup> June 2020

The meeting was held as online conference via Skype software from 6:35 pm until 8:10 pm

Minute writer: Adriana Vera-Merz

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### Attendees:

**PA Board members:** Antje Stoller, Marina Conte, Germana Baldisseri, Roberto Trimarchi, Martin Ratcliffe, Rafael Baltanás Jorge, Esteban Hernández Castelló, Kerstin Arenz, Katia Sittler, Flavio Carsughi, Irene Rosin, Julien Jacoby, Sofia Macieira, Giorgios Lazaridis, Caroline Müller, Anna Cattani-Scholz, Adriana Vera-Merz

**Observing participant:** Maciej Madaliński, Mihail Tzekov (candidates for board positions school year 2020/2021)

**Absent PA Board Members:** Gerry van Woensel, Stéphane Fraissé, Rupert Plenk

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### 1. Approval of the agenda

The chairman opened the meeting at 6:35 pm and added to these points to the agenda: transport, canteen, NSA & IT issues

### 2. Approval of the minutes of the last board meeting

The minutes of the board meeting held on 20<sup>th</sup> May 2020 were approved.

### 3. Chairman's report

- RUF: Starting today there are two small groups open. There were few applications for this service. The hygiene requirements are met. RUF will charge no fees in June, even for the families that use the service during this month. The parents paid for not rendered services for April and May.
- Meeting with teachers and director Highschool: The school has planned the school year 2020/2021 with two possible scenarios:

*Scenario A:* There will be no restrictions and classes will run normally.

The timetable for this scenario is different to the usual, in order to make it easier to change effectively to scenario B, if restrictions apply at some point after the school year has begun. The timetable for the HS will have more double hours than usually and the physical education hours will be reduced. All courses in the pensum will be covered.

*Scenario B:* Restrictions don't allow a normal operation of the school

If there are restrictions when the school year starts, the pupils will have in person lessons biweekly in reduced groups and reduced timetables. The scheme for the HS will be similar to the one applied currently in the primary school. To run lessons this way, 10% - 20% of the courses will be cut. Cameras will be installed in the classrooms, in order to allow the rest of the group to follow the lessons from home.

The priority is to teach the S7 pupils as fully as possible. In S1-S3 the established groups will be kept as far as possible.

Teachers will partly change and therefore, there is no guarantee for continuity in some classes. The final decision regarding the scenarios will be taken by a special taskforce constituted by school directors and inspectors. This group will have a meeting on 30<sup>th</sup> June. It is expected that Brussels issues a set of rules during the summer.

Anna Cattani mentions that an Interparents meeting is scheduled for 29<sup>th</sup> June. Should the PA have any comments regarding the planning for next school year, this is an opportunity to discuss them with the representatives of the Parents' Associations of the other schools.

- Office:  
... omissis ...

#### **4. AGM for October; positions of board members about to expire**

The ordinary general Assembly will take place in the calendar week 42 or 43. The date will be decided in the board meeting in September.

It is not clear yet, if it can take place in person because of the restrictions during the COVID-19 crisis. If not, the board agrees to hold a virtual assembly. A suggestion is to collect the votes for the required positions in advance. The invitations to run for the positions in the board will be published timely on our website.

The assemblies of the language sections should take place prior to the general assembly. The representatives for the board and the educational council can be ratified in the virtual General Assembly.

#### **5. Transport**

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#### **6. Canteen**

Carola Petrone sent an email on 13<sup>th</sup> May asking the parents for financial help (€ 6,50 per month per child to be debited from their accounts except if the parents opt out) even though Caroline Müller, the board representative for the Canteen did not agree with this.

The biggest challenge for the canteen's operation starting in September is the primary school. It will be difficult to meet the hygiene policies with the number of children taking the service. Even if Bavaria allows a normal operation of the canteen, the PA might think of stricter policies to avoid the risk of a COVID infection.

Caroline would like to share the views of other European (international) Schools and the directors. She suggests to use the canteen area for the smallest children keeping social distancing, and that the older children eat in their classrooms.

The chairman understands that the school will stretch the lunch time to avoid crowds in the canteen, in both the primary and in the secondary schools.

#### **7. NSA**

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#### **8. IT Issues**

Flavio informs that next week the PA will receive the first module of our new office system. The tests will be done module by module. About 20-25 families will be invited to test them voluntarily.

## **9. Financial issues**

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## **10. Any other business**

- There are some children who don't have a PC to follow the classes at home. They are doing it with a smart phone. The chairman addressed this issue with the school direction. Mr. Duggen replied that the affected families were offered the possibility that the children take the lessons from the PCs in the school.
- The trips for the next years' 5<sup>th</sup> grade in the primary school were already organized and some parents had already paid the corresponding fees. The trips were cancelled with a penalization of € 95. Mr Dauscher assured the chairman, that the school is trying to solve this situation. The Kultusministerium can finance this type of fee, but the ESM has not requested this benefit yet. The trips were cancelled in March before the official lockdown in Germany. Therefore, in this case there might be no entitlement for the benefit. The chairman expects an answer from the school regarding the application to benefit of the ministerium.  
The trips of the S6 in the secondary had been paid and the parents haven't received the money back. There are other similar cases such as an exchange trip of the S5 L3, L4 French classes to Bordeaux.
- The chairman thanks all board members that end their mandate this school year for their work in the past years.

## **11. Next board meeting**

The next board meeting was scheduled for September 22<sup>nd</sup> 2020. Depending on the development of the COVID-19 pandemic, the meeting will take place either in person or virtually.

The meeting ended at 8:10 pm

Minute writer:

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Adriana Vera-Merz