

Minutes of the Board Meeting of 23th March 2021

The meeting was held as an online conference via MS Teams from 18:30 pm until 20:25 pm.

Attendees

PA Board members: Rafael Baltanás y Jorge, Antje Stoller, Roberto Trimarchi (chair), Katia Sittler, Flavio Carsughi, Julien Jacoby, Sofia Macieira, Maciej Madaliński, Mihail Tzekov, Daniel Pinilla Ariza, Marina Conte, Esteban Hernández Castelló, Desiree Kandolo, Sten Harck, Xenia Tene, Elise Chapoy, Stefan Unterstrasser

EC members (Guests): Vanessa Doublier Pritchard

Absent PA Board Members: Stéphane Fraissé, Gerry van Woensel, Sonja Schrey

1. Approval of the agenda

The chairman opened the meeting at 18:30 pm. The agenda has been approved.

2. Approval of the minutes of the Board Meeting of 23th February 2021

The minutes of the Board Meeting held on 23th February have been approved.

3. Chairman's report

Haus 5

The chairman Roberto Trimarchi provided the PA Board members with an update on the situation. The project involving the HHG appeared to be frozen. The PA didn't get any reply to the letter sent to M. Luft on 04/03/2021.

The HHG is supposed to make a decision in April regarding the moving in after having estimated the running costs and having proceeded to a vote of the Council.

A presentation of the project should have been made to the parents of the ESM in March but might finally come only after the decision.

Travel allowance – not for publication

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Air circulation systems

Some parents asked the PA if it could intervene so that the ESM improves air circulation systems in buildings. Even if a small air changing system is already on place in Fasangarten, it seemed that an extra one could improve the ventilation. At the high school, there are only ventilation systems in the PC rooms and the filtering is mainly assured by opening the windows. The ER reported that the school was made aware of the issue, but for the time being there seems to be no budget for new ventilation systems. Roberto Trimarchi said that the issue will be further discussed with the school.

Name badges

As reported during the BM in February, the PA would continue to pay the name badges of Kindergarten and P1 pupils. The ESM will send the invoice to the PA.

4. NSA: rooms and schedule for 2021/2022

Antje Stoller made an update on the classroom planning for NSA next year. To establish the planning for the current schoolyear she recalled that she had to wait until September 2020 to get information from the ESM.

Antje Stoller and Katia Sittler asked in March for an earlier planning and the ESM answered that they would provide the PA with a proposal before the summer break. The school added that they are not keen on starting school and NSA at the same time in September.

Concerns regarding sharing the gym with HHG as from September 2021 have diminished as HHG would not be interested in the same slots.

6. RUF: new contract and emergency care

New contract between RUF and PA: Desiree Kandolo explained that she was working on a new contract with RUF as there were many points missing in the current one. Amendments concerning force majeure, duties or liability had for example to be made. The draft will have to be reviewed by Antje Stoller and then sent as a proposal to RUF.

Emergency care: In case of a new lockdown, EPO, RUF and the ESM have planned to set up a new emergency care. It is still uncertain whether RUF would be able to help the primary school children during their online courses.

7. Canteen and transport updates

Katia Sittler explained that the canteen was running according to the plan.

Maciej Madaliński reported on different issues regarding transport:

- City of Munich officials informed that they may change their plan for next school year by favouring the use of public transport instead of private bus companies and removing bus access for P5 children.
- Bus drivers have to wear a mask when welcoming the children but not when driving. They can be completely exempted from wearing a mask with a medical certificate.
- Parents are allowed to contact bus companies but if the PA receives any complaints from the parents, it must forward them to the City of Munich.
- Maciek recalled one last point: if a child is left alone in the bus at the end of the journey, the driver's instruction is to take him to the police.

8. New IT system

Flavio Carsughi reported on the latest developments. He mentioned that the registration module has been launched according to the plan and that the parents have started to provide their data, even if the servers first blacklisted certain email addresses for unknown reasons. A reminder should be sent to the parents at the end of March.

The office module has been uploaded in the test system and office employees should test it and send their comments by the end of March.

The NSA module including new features and some corrections has also been loaded on the test system. Flavio Carsughi explained that there won't be any transfer data from the test system to the live one and that the 2021/2022 NSA courses will have to be created on the live system. Antje Stoller stressed that the system must keep track of the data, even if for example there has been a change of teacher on a certain date. Flavio confirmed that the system will have to keep of all data and record children's registrations.

Antje Stoller, Flavio Carsughi and Roberto Trimarchi decided to organise a meeting dedicated to the NSA module in the coming days.

9. Any other business

Julien Jacoby explained that the PA must try to avoid postal charges and that its communication will be mainly online. Invoices and registration documents must therefore be sent by email.

Responding to a question from Esteban Hernández Castelló, Julien Jacoby specified that the PA would be ready to finance educational projects of the language sections within the limit of the budget.

Vanessa Doublier Pritchard explained that, in line with what is happening in other European schools, S7 students should have in situ teaching every week and not every other week. Roberto Trimarchi offered to contact M. Horvath about it.

10. Next board meeting

The next board meeting will take place on 27th April at 18:30 pm and will be held as an online conference via MS Teams.

The meeting ended at 20:25 pm.

Minute writer:

Elise Chapoy