

Minutes of the Board Meeting of 28th October 2021

The meeting was held as an online conference via MS Teams from 20:00 pm until 22.25 pm.

The meeting was divided into 2 parts:

- from 20:00 pm until 20:30 pm: Part 1, Office team + Board members,
 - from 20:30 pm until 22:25 pm: Part 2, Board members.
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Attendees

PA Board members: Antje Stoller, Roberto Trimarchi, Katia Sittler (chair), Julien Jacoby, Sofia Macieira, Maciej Madaliński, Daniel Pinilla Ariza, Magda Vecchi, Desiree Kandolo, Sten Harck, Xenia Tene, Elise Chapoy, Anne Ridings, Esteban Hernández Castello, Mihail Tzekov, Vannessa Doublier Pritchard, Fabrizio Marrone, Catherine Jenewein, Stefan Unterstrasser

PA Office Team: Valérie Feldmann, Zuzana Krafft, Pilar Martinez, Nathalie Scheib, Delia Vincze, Madeleine Vrielink, Alexandra Vasinova

Absent PA Board Members: Flavio Carsughi

PART 1

The first part of the meeting was dedicated to a presentation of the Office and Board members so that people could get to know each other.

The chairwoman Kattia Sittler welcomed the participants and introduced the meeting.

The office employees explained since when they have been working for the PA and what their main tasks are. They also presented their previous professional career.

Pilar Martinez said that she was responsible for transport and that she was working with Valérie Feldmann.

Zuzana Krafft, Nathalie Scheib and Madeleine Vrielink explained that they were the NSA team.

Delia Vincze mentioned that she worked mainly for the canteen and RUF.

Alexandra Vasinova said that she was now in charge of the PA's booking system and website. She also is responsible for communication with parents' groups.

Pilar Martinez added that 2 members of the office team were absent. She said that Britta Sandmann also was part of the NSA team and that she was in charge of invoicing. She finally pointed out that Jana Hesse worked a few hours for the PA and made the connection between school's teachers and the PA.

The Board members explained how the different activities and tasks are distributed among them (<https://www.ev-esm.org/de/verein/vorstand/>).

PART 2

1. Approval of the agenda

The chairwoman opened the second part of the meeting at 20:30 pm. The agenda was approved with an addition regarding the status of an employee.

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2. Approval of the minutes of the Board Meeting of 15th September 2021

The minutes of the Board Meeting held on 15th September were approved.

3. Chairwoman's report

- Katia Sittler explained that the ESM now required that all people born after 1971 who intervene in the school be vaccinated against measles. She said that the PA would check this with office employees and NSA teachers.
- In the name of Flavio Carsughi, she also made an update on the new booking system. Com21 and the PA were working on the invoicing module that should be launched in November. Maciej Madaliński added that the shuttle bus module was still pending.

4. New contract for accounting management

Julien Jacoby said that the accountant of the PA, Jens Gerhardt, was a contractor of the association and that his contract had to be amended. It appeared that the same price conditions applied to him since 2008 and that an increase of the wage was suggested.

The Board members unanimously approved the increase of the hourly rate to 45 euros.

5. Administrative Board and School Advisory Council (SAC) reports

Daniel Pinilla Ariza presented the main points raised during the 2 councils. He said that the same topics were on both agendas.

- SAC: The ESM said that the collaboration with the Helene-Habermann-Gymnasium was working well and that they were satisfied with the situation. They also pointed out that they had a budget to reconstruct the High School in Neuperlach. They finally made a brief update on the Covid situation. Daniel stressed that Maria Castellanos who represented EPO at school would be replaced at the end of the year.
- Administrative Board: Daniel said that Andreas Beckmann, the new Secretary-General of European schools was present and that he was already well informed. Daniel mentioned that the EPO didn't want to answer questions about admission policy at this time because they still had to deal with the Covid situation and its consequences on the 'new normal'. They agreed to take part on a small working group involving the ESM and the Bavarian authorities. Daniel recalled the rule that a European school must have 50% pupils of Cat I. Sten Hack and Sofia Macieira expressed their surprise and said that some European schools, Karlsruhe and Bergen for example, certainly have less than 50 % cat. I pupils. Daniel Pinilla Ariza and Mihail Tzekov answered that 87% of the pupils were cat. I pupils in Munich at the moment and that ESM was an exception as it was financed by the EPO and not by the European Commission. They also pointed out that it was difficult to predict the number of pupils for the coming years especially at HS. Fabrizio Marrone suggested that the ESM could ask to be funded by the European Commission as well. They all agreed that a higher admission of Cat. II or Cat. III pupils were a priority. Vannessa Doublier Pritchard and Mihail Tzekov finally mentioned that EPO paid for the educational support at ESM as well.

6. Educational Council report

Daniel Pinilla Ariza summed up the last Educational Council of the primary school. The school management said that the relation with the Helene-Habermann-Gymnasium was working well and that a common party has been planned for May 2022, on the occasion of the Europe Day. The important pedagogical issue for the next months would be the second language teaching at ES.

Vannessa Doublier Pritchard reported on the Educational Council of the high school. The school management explained that the KIVA Team did not exist in HS because they developed many other solutions and support groups as for example against mobbing or for LGBT students.

The question of a bank account for a student's association has also been raised during the EC and Julien Jacoby already answered that the PA couldn't take charge of this request. He directed them towards the Alumni association and the problem was solved.

Vannessa Doublier Pritchard also mentioned the opening of the Study building, a new workspace for S5-S7 pupils in the former Kindergarten, the launch of a working group on sustainable development with students, teachers and parents, and the positive consequences of the new regulation of mobile phones for S1-S3 pupils who were doing more sport activities.

7. Services update

Transport: Maciej Madaliński said that everything was running well even if the PA encountered problems with some bus drivers who weren't always reliable. He added that the problem was being resolved.

RUF: Désirée Kandolo said that everything went according to plan and that RUF would propose a holiday day-care as always.

NSA: Antje Stoller said that the first weeks are always demanding for the NSA team and that there were still small issues with some teachers. The NSA teachers are now used to the new booking system. The next topic would be to check the vaccination status against measles of teachers.

Canteen: Fabrizio Marrone shared his first conclusions about the canteen. He said that the primary pupils need more time to eat but that the quality of the food was better than he expected. He added that he planned to set up a survey to get some feedback from children and parents. Antje Stoller recalled that a survey on canteen has already been carried out and that the PA could reuse the material that had been used in primary school. Anne Ridings said that some high school students reported that canteen staff did not wear a mask or gloves. Mihail Tzekov added that the PA should focus on the HS because few pupils attend the canteen and they often eat at the PEP. Fabrizio agreed with this proposal and said that the PA should treat the 2 schools, primary and secondary, separately.

8. Any other business

Data protection: Mihail Tzekov explained that EC or language section representatives encountered difficulties to get the names of parents who are class representatives from the school management. The school still mentions data protection to justify this refusal.

Antje Stoller said that the PA had a data protection form and that board members should sign it. Mihail and Antje said that they were ready to work on this topic.

Communication to language sections: Anne Ridings said that she had a lot of trouble getting a list of emails of parents for the English section. She said that some improvements could be made here.

Antje Stoller answered that the new system provides finally a possibility to extract and sort data and that the PA members could now address the office employees. They are now able to sort the children's data and send emails to a group of parents, but not all families are members of the PA. Antje said that the school never informed the NSA team when a child was sick or absent and that the communication may also be improved here.

Sofia Macieira said that she also had always trouble to get the data from SWALS parents because SWALS are included in other language sections. She mentioned that a solution might be to publish a message in the PA's newsletter at the start of the year and ask the parents to declare themselves.

Anne Ridings informed the Board members of the election of Alain Camilleri as English language section representative at the GS-EC.

9. Next board meeting

The next board meeting will take place on 23th November at 19:00 pm in Neuperlach. The 3G rule will be applied to participants.

The meeting ended at 22:25 pm.

Minute writer:

Elise Chapoy