

Minutes of the Board Meeting of 26th April 2022

The meeting was held on site at the ESM Europaraum and also as an online conference via MS Teams from 18:30 pm until 21:00 pm.

Attendees

PA Board members: Antje Stoller, Katia Sittler (chair), Julien Jacoby, Maciej Madaliński, Daniel Pinilla Ariza, Magda Vecchi, Désirée Kandolo, Xenia Tene, Anne Ridings, Esteban Hernández Castello, Flavio Carsughi, Fabrizio Marrone, Roberto Trimarchi, Vannessa Doublier Pritchard

Absent PA Board Members: Elise Chapoy, Stefan Unterstrasser, Catherine Jenewein, Sten Harck, Sofia Macieira, Mihail Tzekov

1. Approval of the agenda

The chairwoman opened the meeting at 18:40 pm. The agenda was approved with 3 additions for AOB section:

- Potential funding for BAC event
- English section additional project
- IT infrastructure maintenance

2. Approval of the minutes of the Board Meeting of 22nd March 2022

The minutes of the Board Meeting held on 22th March were approved. Some small amendments were requested by Maciej Madalinski before the meeting and were agreed to be considered in final version.

3. Chairwoman's report

Corona situation: Katia Sittler informed that a report of the visit of the second mayor of Munich was published. She also attended this visit at the school as representative of the parents' association. The Ukrainian guest pupils also started with a welcome event. It is also confirmed that the costs for EV services for these pupils are covered: Transport by the city of Munich and Il Cielo by fundings of the Referat für Bildung. If the child is attending RUF then the costs are covered but the family must register the child on the system to ensure the attendance list is up to date for RUF.

Integration of Ukrainian pupils: Anne Ridings raised the issue of integration of Ukrainian pupils in classes and that it seems some classes have disproportionally high numbers. In addition, the school has not communicated any information to parents of affected classes to provide information on how the integration is managed and to ensure that existing pupils education is not impacted. Katia Sitter agreed to raise this point of communication to the school management.

Pupil behaviour and disciplinary action: An incident at RUF between 2 children resulting in a broken arm of one of the children was raised and initiated the discussion of pupil behaviour and disciplinary action at the school. There is a feeling at the school that the level of aggression at the school is currently an issue. It is understood that teachers are not always reporting incidents to school management as it is perceived that no action is taken. There is also an open position for psychologist for some time at the school. Antje Stoller raised the proposal of a Code of conduct for

pupils similar to what is already in place for mobile phone use and also school buses. There are existing school rules available online but it is felt that these are not reinforced or communicated to pupils. The disciplinary action that the school are able to take for serious incidence is governed by procedures outlined by the European schools. This can lead in the most severe case of victims having to face perpetrators as expulsion from school is very complex. Katia Sittler agreed to raise the point of school rules communication and the fact that teachers do not feel that they get the support on these issues when raised.

4. Services update

Transport: Maciej Madaliński announced that several bus companies have decided to stop their contract with the city of Munich for provision of school buses to the ESM. This affects 6 of the bus lines for the school. It is possible that the city will not replace these 6 buses (they are at a minimum only obliged to pay a bus ticket) and solutions are under discussion for the affected pupils which may include the increase of distance to bus stops for some pupil up to 1km (previously 300m) so they can join other bus routes. A meeting with the school/bus companies and the city is planned next week to find a solution for the next school year.

On the topic of provision of child booster seats, it was previously discussed that the PA would buy these for the children for use in taxis and minibuses, as the situation with buses is changing and less taxis are expected it is decided that these seats will no longer be purchased by the PA. There has been no issued raised by parents on this topic.

NSA: Antje Stoller said there were no specific issues to raise. There are some links with the new RUF hours covered below.

RUF: Désirée Kandolo said that the new times available for booking by parents is now communicated and the setup in the booking system is ongoing. It is to be confirmed to the parents that the requested times are not guaranteed and will be confirmed by RUF. RUF have also stated that if parents' book 12-4 timeframe they cannot reduce to 12-2 later.

Booking for RUF is planned for mid-May pending system update of new times are implemented.

Désirée Kandolo also noted that the contract with die Pauker will not be continued in the next school year. They have been informed and places at die Pauker will not be offered to parents.

Canteen: Fabrizio Marrone informed the Board that a meeting with il Cielo took place to discuss the guidelines for nutrition and to ensure that the food offered in the canteens is aligned to these guidelines, some points for improvement were agreed. The Gremium questionnaire to pupils is still to be done.

Il Cielo also stated that due to cost increases and inflation pressures the prices need to go up. A meeting will be held with il Cielo before the new registrations for the next school year to agree the new pricing and the future of il Cielo in the school. A communication to the parents on the reasons for these price rises and to remind them on the fact that the prices are not subsidised.

5. IT update

Flavio Carsughi said the contract with Com21 was sent to the company last week, now he is waiting for costs to arrive this week. This includes improvements of the current EV system.

The booking system needs update for RUF, NSA, AGBs, transport bookings to start with a target of mid-May.

6 Pedagogical projects

Katia Sittler thanked Xenia Tene and Magda Vecchi for completing the guideline and the request form on financing of educational projects. The guideline provides teachers and language section representatives with definitions and practical information on the procedure and budget allocated to a potential project sponsored by the PA.

Katia Sittler requested that some modifications are made to state that sharing of budgets between language section is not included. Exceptional cross section events can be discussed on a case-by-case basis at the Board at any time outside of the scope of these guidelines. The guidelines are to be updated with the requested changes.

English section project: Anne Ridings said that the KG and GS English section teachers plan to hold an author workshop in June. The request form and budget were provided to the Chairwoman and Treasurer prior to the Board meeting and remains within the section budget.

7. Any other business

Donation for Ukrainian partner school: Julien Jacoby recalled that the collection for the "Förderkreis" to the Don Bosco Association for Ukraine has risen to 54 000 Euros. A post card project from P3 raised 3200euros.

S7 pupil request for support for BAC Event: The pupil organising group have asked for financial support towards a BAC event. Initially the school rejected that the large sport hall is used for the event. Roberto agreed to support the students to find a cost-effective venue, preferably at the school and come back to the Board if funding is requested.

IT Infrastructure PA Office: IT support provided through contract with Marcel, he would like to know who is the point of contact in the PA for this activity. It is confirmed that Julien covers IT for office tasks and Flavio is taking care of the EV website and booking system activities. The MacMinis used by the office staff will require security updates and replacement in the next 1-2 years.

8. Next board meeting

The next board meeting will take place on 17th-May at 6.30 pm (face-to-face), and will be a joint meeting with the Education Council representatives.

The next EC meeting for the Primary school is planned 2nd June, there is no planned EC meeting for the Secondary school currently.

The meeting ended at 21:00 pm.

Minute writer:

Anne Ridings