

Minutes of the Board Meeting of 21th September 2022

The meeting was held on site at the ESM Neuperlach from 19:00 pm until 22.15 pm.

Attendees

PA Board members: Antje Stoller, Katia Sittler (chair), Julien Jacoby, Sofia Macieira, Maciej Madaliński, Daniel Pinilla Ariza, Magda Vecchi, Désirée Kandolo, Xenia Tene, Elise Chapoy, Esteban Hernández Castello, Flavio Carsughi, Fabrizio Marrone, Roberto Trimarchi, Sten Harck

Absent PA Board Members: Stefan Unterstrasser, Catherine Jenewein, Vannessa Doublier Pritchard, Anne Ridings, Mihail Tzekov

1. Approval of the agenda

The chairwoman opened the meeting at 19 pm. The agenda was approved with one addition to the chairwoman's report regarding the planning and the environment of board meetings and one addition to AOB regarding the budget of the Parents Association. The answer to a question raised by C. Jenewein was postponed until the next board meeting (topic: booking system access rights for board members).

2. Approval of the minutes of the Board Meeting of 23th June 2022

The minutes of the Board Meeting held on 23th June were approved.

3. Chairwoman's report

- Start of the 2022/23 school year.

Katia Sittler reported on some difficulties with school transport at GS on Monday 5/09 because the school exceptionally ended at 12 and the schedule change caused confusion for some bus companies. ESM and PA realised that they didn't have the possibility to reach all the parents or a large number of them. Some parents already organised a WhatsApp group for their bus and were able to notify all the parents. Daniel Pinilla suggested that the EV offer parents to create WA groups for each bus or that the office team contributes to this. Maciek answered that the company Brettschneider organises the WA groups for their routes and that parents do it oft by themselves. Julien Jacoby said that the school should have the possibility to send text messages to parents through their own system. Katia said that the suggestion was already made but that ESM answered that it was very expensive. Katia Sittler concluded that she would address that topic again during the next "jour fixe". Board members added that ESM encountered some technical issues with SMS at the beginning of the school year and that HS pupils couldn't easily access their time schedule.

- Changes in the Internal Regulations of the Board / Geschäftsordnung des Vorstands der EV-ESM and Electoral and Voting Procedure / Wahlordnung

Katia Sittler and Antje Stoller said that members of the PA would have to vote the following modifications to the internal regulations of the Board and the electoral and voting procedure at the next GA. Respectively: addition of a second InterParents position within the Board and planning of the Board meetings from one time to the next instead of one school year in advance in the "Geschäftsordnung" and the addition of point 1.4 in the "Wahlordnung". The modified version of the

"Geschäftsordnung" and the "Wahlordnung" will be sent in advance by email to the PA members together with the final agenda.

Mihail Tzekov proposed in an email dated September 21 to the board members to hold the October Board meeting in hybrid mode and to amend the internal regulations of the Board by authorizing proxy voting.

Sofia Macieira pointed out that it might be possible that, due to the energy crisis or a new pandemic, meetings would have to be held online in the future. Sten Harck also noted that he had to attend a lot of meetings with InterParents and that for health reasons he would rather have the possibility to participate in a hybrid environment. Katia Sittler and Flavio Carsughi explained that hybrid meetings have never been satisfactory in the past but that the PA could alternate face-to-face and online meetings. Katia Sittler added that she would rather organise online meetings during the winter. The board members agreed.

Antje Stoller answered to the question raised by Mihail Tzekov regarding the proxy vote. She said that the Statute of the PA mentions that the board has a quorum when at least half of its members are present in the meeting (see "Satzung, Artikel 7": "(6) Der Vorstand ist beschlußfähig, wenn mindestens die Hälfte seiner Mitglieder anwesend ist."). She added that to be present at a meeting is the minimum criterion required from a Board member and that proxy vote is likely to complicate board meetings. The board members unanimously decided to keep the current Statute and not to include proxy voting.

4. SAC/Administrative Board review

Daniel Pinilla Ariza mentioned that SAC meetings and Administrative Boards are always joined and that SAC is basically a preparation of the Administrative Board.

Agendas of both meetings included pedagogical and staff related topics.

The school direction was happy to inform that all the teachers were present at the start of the year and that they managed to fill all the free positions. Daniel specified that ESM regularly had problems recruiting German teachers.

ESM mentioned that after 2 years of pandemic some pupils still have some mental health problems and that the numbers of pupils concerned has raised. EPO already raised the support budget to 1 million. ESM would support in priority P3 and P4 pupils because they were impacted by lockdowns while in P1 and P2.

Daniel said that the admission policy for Cat II and Cat III families was also discussed. ESM and EPO already achieved new Cat. II plans with Bayern München and the admission of children of seconded national experts in the future. They didn't provide any new information regarding the Cat. III policy. EPO added that ESM would start with the new Cat. II possibilities and then formulate a new plan for Cat. III from 2023.

Daniel mentioned that tuition fees for Cat. III are the same in all European schools, whatever their geographical location is, and that the ESM couldn't charge higher fees. Katia specified that Cat I represents 80 % of the pupils, Cat II 4 % and Cat III 16% in Munich. Sten Harck said that the Office of the Secretary-general would aim for 33%. Katia Sittler concluded that the PA has first to find a new Cat III representative for the next GA.

Confidential, not to be published

...omissis...

ESM said that the PISA results for Munich were very satisfactory. Katia Sittler said that they should soon communicate more precisely on that topic.

Information relating to the buildings was also communicated: The removal of the containers at Neuperlach should have been done by the authorities during summer but it wasn't finished on time: the removal operations would continue during the school year.

If the building safety rules are complied with in Fasangarten, some improvements are expected in Neuperlach regarding the electronic locking system and the fire alarm system in cooperation with the European school in Frankfurt.

5. Services update

RUF: Desiree Kandolo said that the focus was on the organisation of the homework's support during RUF time and added that the groups were better organised this year. She said that there were

difficulties regarding the lunch time for the kindergarten pupils and that the first week with NSA was really unsatisfactory because RUF wasn't sufficiently prepared. Desiree said that she would address these problems with the team and that she hoped that everything would be back to normal by October 15.

Desiree Kandolo mentioned that she didn't have the statistics of the RUF bookings at the moment; Antje Stoller said that groups statistics should be available in the PA booking system but that RUF needed to update the data first. Desiree concluded that she would nevertheless request the statistics of registrations from RUF.

RUF would organise parents' evenings in October and explain their programs to the parents. Antje Stoller asked if places were still available at RUF and Désirée answered yes. Some parents complained about having to book NSA together with RUF because the monthly price was too high compared with last year's offer. Antje Stoller always answered them that the "Mittagsbetreuung" last year was just on a trial basis and loss-making for the PA.

NSA: Antje Stoller said some music courses were now available for kindergarten pupils and bookings are still possible. She added that the PA concluded a new contract with Frau Steggeman who supervises the music courses. Fabrizio Marrone wanted to know if the new system combining RUF and NSA has reduced the number of NSA registrations but Antje said that NSA were booked as usual.

Transport: Maciej Madaliński mentioned that 23 buses and 15 taxis provide school transport in the morning and after class at GS this school year (but on Monday only 8 taxis at 12) and that there is no possibility to spontaneously change the journey from afternoon to noon on Monday, even with taxis. Some parents complained about the punctuality of their buses and it appeared that the company involved was always MidiaTours. The city of Munich already collected critical opinions and experiences and the problem with that company is currently being monitored.

In buses, P5 pupils are causing the most part of the behavioural problems and the city of Munich said that P5 pupils might be excluded from the service in the future.

Maciek reported that some MVG card were lost by the school and that he would address that topic during the next "jour fixe".

Canteen: Fabrizio Marrone reported that the service of the 2 canteens started well except for some problems in high school: The school changed the old barcode with a new QRcode in the student id cards. This QRcode, however, did not work with the old card reader. Thus, during the first days, some pupils couldn't pay neither in the canteen nor in the cafeteria. New card readers were provided in the meantime: Fabrizio pointed out that he would concentrate his efforts in the future on the cafeteria. Some pupils seemed for example to be able to pay by cash but it shouldn't be allowed.

6. IT update

Flavio Carsughi announced that he just received the offer from Com21 for the 4th contract including new features and some improvements. If the PA accepted the estimate as a whole, the cost could be 25k Euros after price negotiation. Flavio clarified that the contract includes the development of RUF exports by groups.

Flavio added that the offer needed first to be read and evaluated by the board members. Antje Stoller and Fabrizio Marrone asked if viewing on mobile devices was included in the 4th contract. Flavio answered that he would include it in any case. Board members unanimously approved the contract for an amount of 25k Euros.

Flavio Carsughi also made an update on the maintenance of the software of the booking system and explained that a contract would be necessary only after the expiration of the guarantee. However, the PA would have to conclude now a contract for the maintenance of the server. He specified that there are two types of maintenance package: at full cost (65€/hr) and at a discount rate with a price according to a fixed number of hours. The discount rate packages expire at the end of the year and require a pre-payment, while the full rate package does not require a pre-payment and the committed hours do not expire. Julien Jacoby suggested that the PA asked for another offer but Flavio replied that it still creates liability issues if software and server maintenance are separated. Board members approved a contract on a fixed hours basis with Com21 (13 votes in favour, 2 against and 1 abstention).

7. InterParents update

Sten Harck first thanked the board members that would take part in the organisation of an InterParents meeting in Munich in December (Roberto Trimarchi, Sofia Macieira, Fabrizio Marrone, Julien Jacoby and Katia Sittler said that they were ready to help).

Sten Harck said that a group of volunteers from Interparents and the Association of students would provide pupils and families help and follow potential problems during the next BAC session. He pointed out that the PA would have to find someone with a S7 child to join that group. He also mentioned that a Joint Teaching Committee (JTC) took place in September and that among other topics the European Bac equivalences were discussed. Sten added that parents' representatives are usually invited to take part in the JTC once decisions have already been made.

8. Any other business

Confidential, not to be published

...omissis...

Julien Jacoby mentioned that the new regulation of Mini Jobs in Germany and its potential impact on the salaries of the Office Team would be discussed in a smaller group.

He finally answered Xenia Tene that the budget for pedagogical projects could be 1500 euros per language sections but that the amount will have to be confirmed after the General Assembly.

9. Next board meeting

The next board meeting will take place on 25th October at 7 pm (online/Teams).

The meeting ended at 22.15 pm.

Minute writer:

Elise Chapoy