

Minutes of the Board Meeting of 22th November 2022

The meeting was held on site at the ESM Neuperlach from 18:30 pm until 21:40 pm.

Attendees

PA Board members: Antje Stoller, Katia Sittler (chair), Julien Jacoby, Maciej Madaliński, Daniel Pinilla Ariza, Magda Vecchi, Désirée Kandolo, Xenia Tene, Elise Chapoy, Anne Ridings, Esteban Hernández Castello, Fabrizio Marrone, Vannessa Doublier Pritchard, Mike Marqués, Karsten Röski, Roberto Trimarchi, Konstantin Poullos

Absent PA Board Members: Sofia Macieira, Catherine Jenewein, Flavio Carsughi

PA Office Team (guests): Zuzana Krafft, Pilar Martinez, Britta Sandmann, Valérie Feldmann, Alexandra Vašinová

Members of the Education council (guests): Lise Farrell, Ines Lampreia, Dimitrios Katsoulas, Ascensión Barajas, Maria Gkeli, Kerstin Arenz

1. Approval of the agenda

The chairwoman opened the meeting at 18:52 pm. The agenda was approved with 2 additions for AOB section, one regarding IT investments and the other related to transport costs for exchange pupils. 2 topics were postponed till the next BM (PA membership fees and other services fees for Ukrainian families; InterParents SWALS related topics).

2. Office Team presentation

Each present member of the office team quickly introduced themselves.

Alexandra Vašinová said that, as the person in charge of the website and the communication at the office, board members should contact her when they need to send an email or a newsletter to a group of parents. She added that the chairwoman has first to approve the communication and that the message must be signed by a board member of the PA.

3. Approval of the minutes of the General Assembly of 18th October 2022

The minutes of the General Assembly held on 18th October were approved.

4. Approval of the minutes of the Board Meeting of 25th October 2022

The minutes of the Board Meeting held on 25th October were approved. Board members decided that section 4 and part of section 5 of the minutes were not for publication.

5. Chairwoman's report

Whole School Inspection (WSI): Katia Sittler said that feedbacks from the inspectors who were in charge of the WSI were very positive. She mentioned that Alexia Giannakopoulou already sent a message to the parents of the primary to inform them and that Anton Hrovath should soon communicate on that topic. The director also said that he would transmit the full report to the PA. Katia Sittler mentioned that both inspectors and pupils suggested that ESM should better help pupils

become more self-sufficient.

Vanessa Doublier Pritchard replied to some participants that WSI aims at evaluating managerial and pedagogical topics in general while the country inspections aim at specifically evaluating the seconded teachers of a language section. Anne Ridings said that since Brexit English teachers were not inspected anymore and that all European Schools may now encounter this problem. Participants agreed on the fact that InterParents could be contacted on this matter.

Some participants pointed out that locally recruited teachers were neither part of the WSI nor of the country inspections. Katia Sittler said that PA and EC members needed more information on how ESM evaluate the locally recruited teachers. She suggested that 2 EC representatives would raise that issue at the next "Jour fixe" (=regular meetings between the school management and the PA about services).

Helene-Habermann-Gymnasium: Katia Sittler said that security teams of ESM and HH-Gymnasium have been working together since the HHG moved. She added that security is the main responsibility of Herr Kistner at ESM and that, since his appointment, many improvements have been observed. Ines Lampreia asked if ESM teachers were trained in the possibility of a terrorist attack since the risk has increased with the arrival of HHG. She added that ESM should communicate in direction of parents on that topic.

Katia replied that securities of both schools have been working together in case of a fire, an amok... She added she would ask the ESM management at the next Jour fixe what could be done in terms of communication on this issue.

6. Security topics

Katia Sittler said that as the PA thought it could be more involved in safety and security issues, an appointment was made with the school. Catherine Jenewein and Roberto Trimarchi would participate and address the topics listed by the PA.

Roberto Trimarchi said that when a pupil or a family encounters a problem such as e.g. mobbing, they should immediately contact the school so that they can take action. Parents shouldn't hesitate to write or call the directors of ESM and could always ask for the assistance of a PA board members or a representative of the parents. Participants suggested that the PA also addresses the question of the chain of command within ESM staff in case of a security issue.

7 Representation on governing bodies e.g., InterParents (IP)

Katia Sittler said that, as agreed at the October Board meeting, the PA would soon send a newsletter to the parents to present InterParents and its representatives' missions. Even if Sofia Macieira was named second IP representative, the PA is still looking for the main representative.

Ines Lampreia said that she would prefer that people that represents the parents are well prepared. Katia Sittler replied that the PA has first to find a volunteer that would accept to work as InterParents representative and that his integration would take time, even if the other IP members at the different European schools are very active and keen on helping each other.

8. Pedagogical Projects (Greek and Spanish)

Greek project: Xenia Tene presented the literature project of the Greek language section that would take place in January 2023. The section invited an author, Ms. Foteini Konstantopoulou, to hold two workshops and participate in an evening presentation for the parents. The ESM already agreed on supporting the project. Board members unanimously approved the project and allocated the requested amount of 700€.

Spanish project: Esteban Hernández Castelló presented the theatre project of the Spanish language section for the schoolyear 2022-2023. He added that the principle was the same as last year and that one single work would be performed by all primary school children: „The Little Quixote" (based on Miguel de Cervantes' work). The project will be financed jointly by the school, the parents and the PA. Board members unanimously approved the project and allocated 1500 € to the project.

Magda Vecchi said that ESM would support each language section with 1000 euros per year for pedagogical projects but other participants said that ESM would support their section with 500€ per year. Katia Sittler concluded that she would discuss this point at the next Jour fixe and obtain more details on the funding of projects by ESM.

Julien Jacoby said that, as members already decided to allocate 1500 euros per language section for the schoolyear 2022-2023, the December deadline for submission of projects no longer applied.

9. Any other business

Maciej Madaliński reported that ESM parents sent a request for reimbursement of transport costs for pupils on exchange in other European Schools, e.g., Brussel. Board members unanimously rejected the request.

Julien Jacoby presented the 2022-2023 IT investments project of the PA with the purchase of 9 laptops (circa 500 € each) for the office team. This would be considered as an investment, so the total amount would be split during the next three years (1500 euros / year).

He added that he also got an offer for the configuration process from the IT consultant Plexwind (3213 € – one time).

Board members unanimously approved the purchase of 9 laptops but decided that Plexwind should first provide more details about the configuration fees and that the price should be negotiated accordingly.

Desiree Kandolo confirmed that RUF would provide afterschool care on 21/12. Antje Stoller said that she was still waiting for ESM to answer on the planning of the Christmas concerts. NSA courses may have to be cancelled if sport halls are closed.

10. Next board meeting

The next board meeting will take place on 14th December at 7:00 pm (online).

The meeting ended at 21:40 pm.

Minute writer:

Elise Chapoy