

Minutes of the Board Meeting of 28th March 2023

The meeting was held as an online conference via MS Teams from 19:00 pm until 21:05 pm.

Attendees

PA Board members: Roberto Trimarchi, Katia Sittler (chair), Julien Jacoby, Maciej Madaliński, Daniel Pinilla Ariza, Magda Vecchi, Vannessa Doublier Pritchard, Konstantin Poullos, Flavio Carsughi, Anne Ridings, Elise Chapoy, Karsten Röski, Désirée Kandolo, Sofia Macieira, Antje Stoller, Mike Marqués, Fabrizio Marrone, Muriel Lepage

Absent PA Board members: Catherine Jenewein, Esteban Hernández Castello, Xenia Tene

1. Approval of the agenda

The chairwoman opened the meeting at 19:00 pm. The agenda was approved.

2. Approval of the minutes of the Board Meeting of 15th February 2023

The minutes of the Board Meeting held on 15th February were approved.

3. Chairwoman's report

Office status: Kattia Sittler said that a new office employee, Stephanie Vogel, took over on March 1 and joined the NSA team. Katia and Antje Stoller added that she integrated very well.

Primary school: Anton Hrovath said that from September Anastazija Avsec (SLO), currently director of the primary of the European School in Frankfurt, would replace Alexia Giannakopoulou who would leave to take the direction of a school in Brussels. Flemming Stie would remain the Assistant Deputy Director for Kindergarten and primary.

Working group on the future of ESM: Katia Sittler said that ESM welcomed a management workshop with the directors of all the European Schools on March 3 and 4. Andreas Beckmann, Secretary General of the European Schools, EPO and ESM had a meeting on that occasion about the future of ESM, but Katia Sittler mentioned that she wasn't informed of the results of the discussion. She added that EPO also had an internal working group on the future of ESM and that a working group including teachers, pupils and parents should be set up soon by ESM.

4. InterParent (IP)

Vannessa Doublier Pritchard mentioned that IP made an intervention at the January Joint teaching Committee to stress the little discrepancy between the satisfying results of the Whole School Inspection (WSI) and some difficulties reported by parents in Munich. Anton Hrovath was informed that a group of Munich parents sent a letter to the office of the Secretary-General in Brussels to criticize the results of the WSI, but Vannessa said that a letter couldn't be found and that the IP intervention was more likely the source of the information. She added that inspectors should come in Munich to work on a potential adaptation of the procedure of the WSI.

5. IT Update

Flavio Carsughi said that Com21 delivered 10 features that were part of the 4th contract and related to NSA, RUF and transport shuttle. Flavio added that services managers should check on the test environment whether the features delivered match the specifications of the 4th contract. He pointed out that testers should refrain from asking new functionalities and first discuss with Flavio if new functionalities must be specified. Flavio also reported that he asked Com21 to implement the test system on the PA server and that Com21 answered positively.

He concluded that, due to staff changes, Com21 was delivering features of the 4th contract with delays and that penalties might apply. He proposed to send a formal letter to the company.

6. Services updates

RUF: Désirée Kandolo said that PA just negotiated a new contract with RUF for the next 3 years. RUF admitted to being responsible for children including their NSA (accompanying children to the place of their NSA and childcare in case of an NSA teacher being absent). Prices for afterschool care would remain unchanged. She mentioned that families that have a yearly contract with RUF would have a 20 Euros reduction in the weekly amount of holiday childcare. Anne Ridings asked if there would be a special rate for families that booked RUF just for the time until the start of an NSA. Katia Sittler answered that the fee schedule is unchanged and that RUF already took care of children in case of NSA teachers being absent. Magda Vecchi asked if the PA had statistics on teacher absences. Antje Stoller mentioned that the PA didn't but that the NSA team had to manage teacher absence almost every week.

NSA: Antje Stoller said that she was working on the courses program for next school year and asking teachers for feedback. She mentioned she would like to organise an NSA social event with teachers in April.

She added that services managers should meet to schedule the booking of the different services from May 2023.

Canteen: Fabrizio Marrone said he had to deal with 2 issues from the new caterer Organic Garden (OG). OG said that the delivery of food to the kindergarten was not included in the contract and not the job of their employees. OG would like Kindergarten children to eat in the canteen. Katia Sittler said that parents voted and were in favour of a delivery to the kindergarten. She added she would have a call with OG on that issue.

Fabrizio Marrone said that the second issue was a technical one. It appeared that the IT system of OG didn't display the daily Kiosk budget assigned by parents this year, but the budget assigned for the year 2021-2022. Antje Stoller said IT systems of PA and OG are not interconnected and OG should manually enter the budget data provided by parents because it hadn't been done for the current school year.

Fabrizio informed the board members that vending machines at HS might soon exclusively contain sugar-free drinks. He specified that vending machines didn't take the daily budget assigned by families into account and that OG said that the functionality might be implemented, but not for free. Fabrizio Marrone confirmed to Flavio that the name of Il Cielo can be replaced by that of OG on the pages of the website and of the booking system and that he would provide him with the new General Terms and Conditions as soon as he got them.

Julien Jacoby said that pupils have difficulty refilling their bottles at HS because water fountains are defective. Fabrizio Marrone replied that ESM was aware of the problem, and they would fix the fountains during the Easter break.

Transport: Maciej Madaliński explained that the PA has a procedure in place in the event of pupil misbehaviour on the bus. After 2 warning emails without effect, the pupil could indeed be excluded from the bus.

He also said that he was working on the transport plan for next school year. There might be changes

for P5 pupils as the City of Munich shouldn't book extra buses for them. Access to school buses is indeed reserved for pupils from P1 to P4 in Bavaria and access for Kindergarten or P5 pupils was an exception at ESM. Maciej Madaliński mentioned that Kindergarten pupils might always have access to school buses if they have a sibling at Primary (from P1 to P4), but P5 pupils should only have access when a bus isn't full. The City of Munich may change the routes and choose smaller buses. Maciej specified he did not know at this time what the cost implications would be for families living outside Munich. The City of Munich would provide every P5 pupil with an MVG Card. Pupil may keep the MVG card even in the case of a late place in a bus.

Maciej Madaliński mentioned he would send a newsletter with full details in April.

Muriel Lepage asked if parents of P5 pupils will have to reserve an MVG card and a bus seat on the booking system. Maciej said that families have only one choice in the system and would probably have to choose the MVG card.

Daniel Pinilla Ariza and Maciej said that the PA and the City of Munich weren't pleased about the bus company Midia Tours and the behaviour of their employees. The City of Munich had difficulty finding bus companies and drivers and might have no other choice.

7. Pedagogical Projects

English-speaking section: Board members unanimously approved the project of the Anglophone section at Primary and allocated 900 Euros for the author Anna Kemp's visit.

Europa week at HS: Board members unanimously agreed to finance fruits and snacks up to 500 Euros for about 1200 HS pupils who would participate in the charity run on Monday May 8.

8. Next board meeting

The next board meeting will take place on 24.04.2023 (online conference via MS Teams, 19:00 pm). The face-to-face meeting with Educational Council parents' representatives would take place in May.

The meeting ended at 21:05 pm.

Minute writer

Elise Chapoy