

Minutes of the Board Meeting of 14th November 2023

The meeting was held on site at the ESM in Neuperlach from 18:30 pm until 20.30 pm.

Attendees

Parents' association (PA) board members: Michael Bölter, Flavio Carsughi, Elise Chapoy, Vannessa Doublier Pritchard, Marcela Frank, Susanne Herrnberger, Evert Küppers, Inés Lampreia, Muriel Lepage, Maciej Madaliński, Mike Marqués, Daniel Pinilla Ariza, Konstantin Poullos, Karsten Röski, Katia Sittler (chair), Antje Stoller, Xenia Tene, Magda Vecchi

Absent PA Board Members: Esteban Hernández Castello, Désirée Kandolo, Narjess Kraiem, Fabrizio Marrone

Members of the Education Council (guests): Ascension Barajas, Amal Benzina

1. Approval of the agenda

The chairwoman opened the meeting at 18:40 p.m. The agenda was approved with one addition regarding the acquisition of a piano for the AOB section.

2. Approval of the minutes of the General Assembly of 18th October 2023

The minutes of the General Assembly held on 18th October were approved.

3. Approval of the minutes of the Board Meeting of 25th October 2023

The minutes of the board meeting held on 25th October were approved.

Before starting with the agenda, Katia Sittler said that she would like to inform the participants about the meeting she had on 13.11.2023 with the director of ESM and two EPO representatives, Maria Castellanos and Catherine Holland-Crabtree. Katia Sittler said that she was invited to participate very late and that the only point on the agenda was the closing of the Dutch language section. She added that she presented the arguments of the parents of the Dutch section and tried to postpone the decision by one year. EPO representatives have made it known that they would maintain their position in favour of the closing due to the low proportion of Category 1 pupils and the low number of pupils in the section for many years. Katia Sittler stressed that the PA supports the parents of the Dutch language section, but the PA had no vote on the issue. Evert Küppers said that a representative of the section should have been invited too. Inés Lampreia said that EPO and ESM may have invited the PA chairwoman to legitimise the decision. Ascension Barajas added that meetings related to a language section should include a representative of the section. Katia Sittler said that she agreed.

4. Services update

NSA: Antje Stoller stressed that the EPO Amicale may have to reduce the offer of summer camps and other activities from next year due to a staff shortage and that the organisation of NSA courses during the holidays may now be of use to families. The PA would first start by organising a cooking course in

primary. Katia Sittler added that EPO Amicale made an appeal to parents to find volunteers and that the work for EPO Amicale would have to be done now in the free time.

Transport: Maciej Madaliński said that some families were unfortunately still waiting for transport tickets and had to renew their application with the City of Munich. He pointed out that 2 bus lines stopped after the autumn break, but that the problem has been solved. The temporary contract between the City of Munich and the bus company has expired during the break and a new one has been signed in the meantime. Maciej also said that school would stop at noon on Thursday 21/12 and that buses would be organised accordingly.

5 IT update

Flavio Carsughi reported on the IT system and the latest functionalities implemented by Com21. Maciej Madaliński said that the system was running according to plan for parents but that some functionalities were still missing and that bugs must be fixed. He agreed on writing a list for Flavio. Antje Stoller also mentioned that some bugs that have already been reported must be fixed and that, for example, teachers may not be able to write directly in the booking system. Flavio Carsughi stressed that the PA should post a new text on the booking system to better explain the 2 options "subscription" or "spontaneous" meals in the HS canteen. The spontaneous option allows pupils to purchase meals in the canteen or cafeteria with a daily limit and covers the demand of families that only want the cafeteria. Amal Benzima wanted to know if parents could change the daily limit directly on the PA booking system without having to send an email to Organic Garden (OG). Antje Stoller said that changes must be made in writing at the moment because the IT systems of OG and the PA are not connected. Flavio Carsughi reported that it was already possible to change the daily limit through the system. OG also receives the email about the requested change. Flavio Carsughi added that the system may have another bug because some families received invoices even though they had already left the school.

He concluded that he would implement shared email-account folders for positions shared by 2 people.

6. Security update

Katia Sittler mentioned that Esteban Hernández Castello had a meeting with Andreas Kistner, head of safety at ESM. He explained that security measures have recently doubled and that he was in very regular contact with the police and the security agents at the Helene Habermann Gymnasium. He specified that Fasangarten schools haven't received any threats.

Cycling lessons: Katia Sittler said that bike lessons with the police should be moved to P4 rather than P5, because more and more pupils come by bike. The issue was already discussed at the Educational Council, but the police do not have enough slots to ensure P4 and P5 one year at a time. Members specified that pupils also learn traffic rules with their teachers.

7. Interparents

Interparents requested the agreement of all European Schools PA to reimburse an amount of 834 euros to Varese PA, who had to hire a lawyer last year.

Board members unanimously approved the request of Interparents.

8. Mailboxes

Flavio Carsughi and others suggested setting up an automatic reply message for mailboxes of language sections which do not have a representative or inactivating/not displaying the mailboxes. Both suggestions were approved, and one would be set up if needed.

9. Whole school project

Magda Vecchi said that she had written to the teachers. They were aware of the funding possibility but need to coordinate first.

Muriel Lepage mentioned that an educational project is being developed around the 2024 Olympic Games in the French section and that the project could be of interest to all language sections in primary. Marcela Frank added that those projects would have to be organised during the European week, and Maciej Madaliński reminded not to forget that parents asked for a reduction in the duration of the European week. Marcela Frank concluded that she would report on the topic at the next Educational Council and mentioned the budget.

10. Any other business

Antje Stoller said that due to the high demand and the arrival of an additional piano teacher, the PA should consider buying a new piano for the Fasangarten site. She added that the PA would have to request the approval from school and donate the piano to ESM. Some members recommended buying a good e-piano. Antje Stoller said that she would first address the topic with the school and teachers and then choose the best option. Board members unanimously agreed on allocating up to 5000 euros to the project.

11. Next board meeting

The next board meeting will take place on 19th December at 18:30 pm (face-to-face, ESM Neuperlach) with the Office team.

The meeting ended at 20:26 pm.

Minute writer:

Elise Chapoy